

**APPLICATION FOR INITIATING THE EVALUATION PROCEDURE FOR  
STUDENTS PARTICIPATING IN TRAINING AFTER 1 SEPTEMBER 2016**

*(to be submitted in one original and one electronic copy)*

*name of applicant: .....*

*name of doctoral school: .....*

*field of the degree: .....*

*name of research institution: .....*

*name of supervisor: .....*

*dissertation title: .....*

.....

*applicant's maiden name: .....*

*mother's maiden name: .....*

*place and date of birth: .....*

*permanent address: .....*

*contact address, phone number, email address: .....*

.....

*university degree: .....*

*the university that issued the degree: .....*

*first foreign language (at least B2 complex state exam equivalent):.....*

*type, number and date of language certificate: .....*

.....

*second foreign language:.....*

*type, number and date of language certificate: .....*

.....

*in other cases, the number of the decision of the Doctoral School Council (or indicate here if you are a native speaker of the language): .....*

*other language skills:.....*

*date of complex examination (filled in by the doctoral office): .....*

*date of final certificate (absolutorium) (filled in by the doctoral office): .....*

*I hereby request that the Council decide on initiating the evaluation procedure at the Doctoral School of .....*

*I am attaching the required annexes<sup>1</sup>.*

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<sup>1</sup> The annexes to the application (attach everything in three copies, with the exception of Annexes 1 and 2, of which one copy each is sufficient):

- university degree (for degrees obtained abroad, the application for recognition or nostrification),
- application for allowing a foreign-language procedure,
- the title of the doctoral dissertation and its outline as recommended for approval and signed by the supervisor,
- the final certificate (absolutorium) (supplied by the doctoral office)
- the documents presenting the candidate's scientific work (publication list, original publications),
- the documentary evidence of the candidate's language skills (language certificate, university degree),
- detailed academic curriculum vitae,
- the supervisor's recommendation for the composition of the committee (see Annex 1)
- statements accepting committee membership (separately for each committee member, signed; see Annex 2)

*I hereby declare that I meet the conditions for initiating the procedure and have had no unsuccessful doctoral procedures in the past two years.*

*Date: .....*

.....

*applicant's signature*

## Annex 1

**Name of doctoral candidate:**

**Name of supervisor:**

**Title of dissertation:**

### Conditions applicable to committees:

- The chairperson must be a full professor of the University and may not be the candidate's supervisor (the chairperson of the public defence may also be a Professor Emeritus of the University).
- Opponents are members of the committee.
- One of the opponents must be an external person.
- At least one other member of the committee must be an external member.
- External persons: an external person may not be an employee or a Professor Emeritus of the University.
- The candidate's supervisor cannot be a member of the public defence committee.
- Please include the affiliation, position and email address of external members.

### Pre-defence committee

Pre-defence committee	
chairperson	
external opponent	
opponent	
member	
member	
secretary	
substitute chairperson	

### Public defence committee

Public defence committee	
chairperson	
external opponent	
opponent	
member	
member	
secretary	
substitute member	



**PÁZMÁNY**

Pázmány Péter Catholic University  
Faculty of Humanities and Social Sciences

## Doctoral (PhD) and Habilitation Office

Institution ID: FI79633  
1 Mikszáth Kálmán tér, 1088 Budapest

substitute chairperson	
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.....  
supervisor's signature

**Annex 2**

**STATEMENT OF ACCEPTANCE OF MEMBERSHIP IN A DOCTORAL COMMITTEE<sup>2</sup>**

I, the undersigned ..... hereby declare that  
accepting the supervisor's invitation, I will serve as a committee member in the doctoral  
assessment procedure (pre-defence, public defence)<sup>3</sup> of the doctoral candidate

.....

Date: .....

.....

signature

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<sup>2</sup> The statement must be attached to the application for initiating the evaluation procedure.

<sup>3</sup> Please underline as applicable.