U.S. Embassy Budapest

is seeking highly motivated students for a

**Local Internship program**

(Unpaid internship)

**in the General Services Office in the Spring 2024**

20 hours/week (variable hours) for 6 weeks

**Major duties:**

Catalog the art and historical objects in the Embassy.

Document the Embassy’s cultural heritage objects including researching and writing a detailed history of notable pieces. Research will include sitting with long-serving staff to document their memories of how pieces were acquired.

Work with a committee to suggest new art pieces and/or relocation of pieces for maximum aesthetics and interior design.

How will this internship benefit the section and the intern

U.S. Embassy Budapest is fortunate to have many museum quality cultural heritage objects. The proper documentation of their origin and significance will benefit the Embassy, Department of State and Hungary. The Embassy can use this information to create a public awareness campaign about our shared heritage. The art documentation will improve the aesthetic workplace environment both updating the Embassy interior and improving workplace morale. The intern will learn how an Embassy functions and better understand the organizational platform that supports our diplomatic work. A successful intern will have an interest in history; art history and/or art.

**Certification**

The Geneal Services Office section has the adequate workspace and equipment for the intern to perform the duties during the internship.

Please note, there are no benefits attached to this internship, no compensation nor any future employment rights.

**How to apply**

Submit your application form (obtained from your university) along with your CV, Statement of Interest, and Certification of active student status to the Human Resources Office at the U.S. Embassy, Szabadság tér 12. 1054, Budapest or to [budapestinterns@state.gov](mailto:budapestinterns@state.gov).

Closing date: 12/19/2023.