

Subject name/code:	BDI-DK-0040A Doctoral Workshop	
Subject coordinator:	Head of the Doctoral School	
Lecturer(s) of the subject:	Anikó Sohár	
Credits:	5	
Lesson type:	seminar	
Brief subject description:	<p>This course is designed to aid students in writing their PhD thesis and to guide them in meeting the various requirements of the PhD programme as a whole. During the period of the seminar, students will write a preliminary draft of a first chapter of their thesis project, using proper formatting as well as correct methods of citation. Students will also deliver 20-minute presentations to the seminar group on this material. The presentations will be evaluated and discussed in class to simulate the procedure of a formal thesis defence.</p> <p>Additionally, the course will also provide help and practical guidance about the University's <i>Doctoral Program and Degree Regulations</i>. Students will be guided concerning the main requirements and deadlines they will have to meet in the course of their doctoral studies, and they will also be warned against some pitfalls they might encounter along the way. This seminar also provides students with guidance on various issues relating to their PhD studies. These may include teaching practice at university level, managing time demands of the PhD programme in conjunction with other commitments; future career possibilities; research grant applications; managing research trips.</p>	
Theoretical knowledge to be acquired:	Relevant literary and cultural theories necessary for the requirements	
Practical knowledge to be acquired:	Research skills, academic writing, presentation skills, time and knowledge management	
List of the most important required literature (2–4 pieces) with bibliographical details (author, title, edition or specific pages, ISBN)	<p>Deane, Mary. <i>Academic Research, Writing and Referencing</i>. Pearson Longman, 2010. ISBN 978-1408236987</p> <p>Doctoral Program and Degree Regulations https://mail.ppke.hu/service/home/~/?auth=co&loc=hu&id=123088&part=2</p> <p>Strauch, Ann O. <i>Bridges to Academic Writing: Student's Book</i>. Cambridge University Press, 1999. ISBN 0-521657954</p>	
List of the most important recommended literature (2–4 pieces) with bibliographical details (author, title, edition or specific pages, ISBN)	<p>Bailey, Stephen. <i>Academic Writing. A Handbook for International Students</i>. Routledge, 2017. 5th edition. ISBN 978-1138048744.</p> <p>Dalkir, Kimiz. <i>Knowledge Management in Theory and Practice</i>. The MIT Press, 2023. 4th edition. ISBN 978-0262374804.</p> <p>Wallwork, Adrian. <i>English for Presentations at International Conferences</i>. Springer, 2016. 2nd edition. ISBN 978-3-319-26330-4.</p>	
Theory to practice ratio:	Number of theoretical contact hours: 100 per cent practice	Number of practical contact hours:26
Applied teaching methods:	individual and teamwork, project work, discussion, criticism/evaluation	
Method of assessment:	attendance and participation in seminar discussion, written essay + presentation	
Assessment criteria:	logical structure, relevant content, appropriate register and terminology, appropriate visualisation, relevant literature, ethical use of sources, correct	

references, submission before deadline, presentation at the prearranged time

Participation

Attendance at seminars for this course is compulsory. Students may be absent from up to 3 seminars with adequate notification given to the Instructor for the reason for absences.

Expected preparation, classwork, mid-term requirements (if relevant)

Students are expect to participate fully in all the practical activities of this course. These activities includes the following:

1. Noting key points that the Instructor presents in relation to different aspects of PhD Thesis development and preparation
2. Active participation in class discussion and the sharing of ideas
3. Independent consultation of required reading and of reading/research in preparation for the draft chapter
4. Completion of presentation
5. Completion of in-class exercises
6. Independent completion and uploading of the written exercises required by the deadlines given within the term.

Students achieve a grade of **excellent (5)** based on the following considerations:

1. Attendance
2. High quality of oral contributions to group discussion
3. Perspicacity of questions directed to Instructor
4. List of primary works and secondary critical sources that demonstrate a high level of understanding regarding the material that the student plans to examine in the PhD Thesis
5. A preliminary draft of a PhD thesis chapter, illustrating the student's ability to sustain and develop a coherent analysis of a primary work(s). The writing for this draft is clear and scholarly. It conforms impressively to the protocols of quotation, paraphrase, citation and referencing.

Students achieve a grade of **pass (3)** based on the following considerations:

1. Attendance, but with excused absences from up to 3 seminars
2. Medium quality of oral contributions to group discussion
3. Basic questions directed to Instructor
4. List of primary works and secondary critical sources that demonstrate a basic level of clarity regarding the material that the student plans to examine in the PhD Thesis
5. A preliminary draft of a PhD thesis chapter, illustrating the student's ability to sustain and develop a coherent analysis of a primary work(s). The writing for this draft may contain significant elements of confusion without being incoherent as a whole. There may also be certain aspects of the exercise that are not scholarly. The preliminary draft conforms adequately to the protocols of quotation, paraphrase, citation and referencing.

Students achieve a grade of **fail (1)** based on the following considerations:

	<ol style="list-style-type: none"> 1. Insufficient attendance, with absences of more than 3 seminars, or absences of up to 3 seminars without notification been given to the Instructor 2. Lack of oral contributions to group discussion 3. No questions or irrelevant questions directed to Instructor 4. No list of primary works and secondary critical sources for the PhD Thesis submitted to the Instructor 5. A preliminary draft of a PhD thesis chapter, illustrating the student's inability to sustain and develop a coherent analysis of a primary work(s). The writing for this draft is unclear and unscholarly. It fails to adhere to the protocols of quotation, paraphrase, citation and referencing. Or the failure of the student to submit any preliminary draft of a PhD thesis chapter.
<p>How the subject contributes to the achievement of the learning outcomes at level 8 of the MKKR, as identified as learning outcomes in the doctoral school's training programme?</p> <p>Elaborate on the way in which competence elements specified in the Training and Outcome Requirements are/may be achieved (<i>Note: do not simply copy the competence elements from the Training and Outcome Requirements</i>)</p>	<p>The course is designed to provide guidance for the PhD students and assist them</p> <ul style="list-style-type: none"> • to gain a thorough knowledge of the PhD programme and its requirements, • to learn time and knowledge management, • to discuss applicable research methods for their independent research projects in Literary Studies, • to develop their ability to creatively analyse literary works and secondary literature, • to conduct a case study, • and to undertake appropriate evaluative and critical work. <p>The course will form the students' attitude towards their studies as well as their research and its dissemination while conferring the means to fulfil their obligations with assurance. After the course, the students will be able not just to conduct original research in English Literature, but also to present their research both in writing and speech for diverse audiences while conforming to Anglophone academic standards, including literature review, references, ethical use of sources and data, etc. The acquired knowledge and skills will greatly contribute to the learning outcomes in the doctoral school's training programme. The course will also develop considerably the students' autonomy and responsibility through the required coursework.</p>