



Erasmus+ KA131 short-term mobility for PHD students 2023/2024 CALL FOR APPLICATIONS

**Pázmány Péter Catholic University Faculty of Humanities and Social Sciences
opens a call for applications for its PHD students for the spring semester and
summer of the 2023/24 academic year**

I. General information

- The aim of the application is to support the short-term physical mobility of the Faculty's PhD students abroad for the purpose of scientific research and professional experience closely related to their studies.
- The language competence of the doctoral students who receive the Erasmus grant will be assessed in the manner prescribed by the European Commission (in the form of an online survey after the selection and conclusion of the individual support contract). Completing the language assessment is compulsory for all grantee. Students who fail to complete the assessment cannot start their mobilities.
- Deadline for implementing mobility: **August 31, 2024.**
- **Duration of mobility (physical):** from 5 to 30 days + 2 travel days (in the case of green travel, a maximum of 4 travel days in total)
- **Form of mobility:** Physical, but can be supplemented with a virtual element. Virtual mobility does not entail financial support.
- **Receiving institutions:**
 - Partner universities of the Faculty in Erasmus+ program countries

- Any Erasmus+ program higher education institution that has valid Erasmus Charter for Higher Education (ECHE) authorization
- Other organizations from program countries e.g. a research institute (they do not need ECHE)
- A university in a third partner country not associated with the program, with which the Faculty has an inter-institutional agreement.

II. Grant rates

Duration of physical mobility	Daily grant
5- 14 day	79 € / day
15-30 day	56 € / day

III. Other possible additional grants based on separate calls or documents

- **Green travel:**

It is considered a green travel, if the student does not travel by plane, but by an environmentally friendly travel method, for example by train or bus. Regarding the green travel, the student is entitled to a one-time supplemental subsidy of EUR 50, as well as additional grant for a maximum of 4 days of travel. The student must prove the green method of travel by submitting travel documents (bus ticket, train ticket, transfer receipt). When traveling with "Carsharing", a criminal declaration must be filled.

- **Top-up support for students with fewer opportunities: 100/150 EUR + travel support¹**

In this short-term mobility, the amount that can be awarded is a one-time **100 euros** (in the case of mobility of 1-14 days) or **150 euros** (in the case of mobility of 15-30 days), in addition to the Erasmus+ basic scholarship. Top-up support can be applied at the same time with the additional financial support for disabled or chronically ill students.

¹ More information:

https://erasmusplusz.hu/erasmus_kiegeszito_tamogatasok_hallgatoknak/eselyegyenlosegi-kiegeszito-tamogatas

In the case of short-term PhD mobility, there is no travel support by right. If the PhD student's top-up support application is accepted by PPKE, he/she will be entitled to the following travel grant amounts:

Travel distances	Normal travel	Green travel
10-99 km	23 EUR/ participant	-
100-499 km	180 EUR/ participant	210 EUR/ participant
500-1999 km	275 EUR/ participant	320 EUR/ participant
2000-2999 km	360 EUR/ participant	410 EUR/ participant

- **Additional support for disabled or chronically ill students²**

100 euros/ mobility (in the case of 1-14 day mobilities) or **150 euros/mobility** (in the case of 15-30 day mobilities).

IV. Who can apply?

- A **PhD students of PPKE BTK with active status**, if they have an active student status at the time of submitting the application and implementing the mobility.
- Citizens of a country participating in the Erasmus+ program or persons with a valid settlement/residence permit in Hungary. **ATTENTION!** The applicant may not travel to a country of the same nationality as his or her permanent residence.
- Those who have previously received an Erasmus+ scholarship can also apply, but priority is given to those who have not yet participated in an Erasmus+ mobility program. **ATTENTION!** The combined duration of short-term mobility, traineeship and study mobility during the PhD education may not exceed 12 months.

V. Documents to be submitted

The administration of the entire application and the mobility activity is done with scanned documents sent by email.

² More information: https://erasmusplusz.hu/erasmus_kiegeszito_tamogatasok_hallgatoknak/fogyatekkal-elo-vagy-tartosan-beteg-hallgatok-kiegeszito-tamogatasa

The registration links for the application can be accessed by clicking [here](#).

On the online application form, Shortflow SMS is required for short-term study mobility, and Shortflow SMT mobility type is required for short-term traineeship.

The following documents must be uploaded for the application:

- One typed page length of motivational letter in English containing the planned professional program of the trip abroad.

Please include the following in your motivation letter:

- ✓ Why did you choose that institution?
- ✓ What is the professional significance of the program for the applicant?
- Copy of language test certificate(s)
- Recommendation from the supervisor in Hungarian or English, which must cover the following:
 - ✓ a brief professional description of the student
 - ✓ Does the host institution match the student's research topic
- Professional CV in English, in which you should cover the following:
 - ✓ Presentation of PhD research topic,
 - ✓ list of scientific publications,
 - ✓ description of previous professional experience and study abroad,
 - ✓ previous Erasmus mobility (if any),
 - ✓ description of regular professional, social and cultural activities,
 - ✓ a list of other activities considered important by the applicant (e.g. HÖK membership, mentoring, practice management)
- Acceptance letter containing the name of the applicant, the name of the host institution, the start and end date of the mobility, and the type of mobility (Erasmus + Short-Term Mobility for PhD Students)
- For applicants with non-EEA citizenship: a copy of a valid residence permit, registration certificate or document certifying refugee status

IV. Evaluation process

Applications are evaluated by the Faculty's International Mobility Committee based on the guidelines of the National Office. When evaluating, we consider the following aspects in the order of listing:

- ✓ supervisor recommendation
- ✓ letter of motivation
- ✓ professional results
- ✓ previous supported mobilities

We only evaluate applications that are complete, submitted on time, and meet the formal and content requirements!

- Students have advantage who:
 - ✓ are in a disadvantaged situation (due to social or health reasons, based on individual assessment)
 - ✓ undertake to participate in the Faculty's promotion of mobility after the end of the mobility (for the duration of their legal relationship as a doctoral student) (e.g. preparing a report, sending photos, mentoring students, participating in the Faculty's International Day, etc.)
- The list of winners is determined by the International Mobility Committee of the Faculty, taking into account the available places. There is no appeal against the Commission's decision.
- The planned closing of the evaluation process will take place within one month from the deadline for the submission of applications. Information about the results of the tenders will be sent electronically within two weeks of the evaluation.

The applications with false information and statements are considered invalid!

V. Additional notes

- Applications for both the **spring semester and summer of the 2023/2024 academic year** shall be submitted within the framework of the present call for applications!
- Participation in conferences, professional exhibitions and fairs is not eligible under this application.

- The mobility can be implemented as a short-term physical study mobility (with a minimum of 3 credits) or as traineeship. Short-term traineeship mobility can be realized during an active student status or after obtaining a degree.
- **The PhD student awarded the Erasmus+ scholarship must have an active student status until the end of the mobility. (Except for the traineeship of recent graduates.)**
- If the student who received the scholarship does not fulfill the conditions of the grant agreement, he must repay part or the entire amount of the grant!

VI. Submission of the application

- **Deadline for submission:** continuous until vacancies are filled (but application has to be submitted at least 30 days before departure)
- Submit the application to the international.office@btk.ppke.hu e-mail address.

We wish you a successful application!