

U.S. Embassy Budapest

is seeking highly motivated students for a

Local Internship program (Unpaid internship)

in the Office of **Regional Environmental, Science & Technology, and Health** in **Spring 2025**

20 hours/week (variable hours) for 6 weeks

The Regional Environmental, Science and Technology, and Health Hub (ESTH Hub Office) has bilateral and regional responsibilities and is one of twelve ESTH Hub Offices that the U.S. State Department has established around the world. Its core mission is to promote U.S. engagement on environmental, scientific, health, and technology issues and to strengthen regional and transboundary cooperation in Central and Eastern Europe, including the Caucasus.

Major duties

- ▮ Follow environment, science and technology related articles in the Hungarian press and online media and prepare short summaries
- ▮ Follow the development of transboundary environmental and scientific policy issues related to renewable energy policy, water protection, climate change policy and clean technology
- ▮ Assist Hungarian and American colleagues as required with identifying, researching, and assessing significant developments in Hungarian politics and economy in the field of energy, biotechnology, health care, science and technology
- ▮ Assist with incoming delegations and planning section meetings and visits
- ▮ Assist with translation of documents, official Embassy functions, attending and reporting on briefings and meetings
- ▮ Assist with the section's outreach efforts to Hungarian policymakers, scientific and NGO groups, institutions and business partners

Skills and qualifications

- ▮ Ability to develop relationships with colleagues at the Embassy and members of the environmental and science communities.
- ▮ Desirable Computer skills include strong capability in Word, Excel and Power Point
- ▮ Desired language proficiency: Good working knowledge in English and Hungarian.
- ▮ Proactive and able to work quickly and independently
- ▮ Research and writing skills critical
- ▮ Ability to use office equipment (copier, fax machine, scanner)
- ▮ Having a background or interest in environmental issues, natural sciences, renewable energy, science, technology, or health is a plus, but not required

How will this internship benefit the intern

The internship program is a great opportunity for a student to work in a professional environment and with skilled American and Hungarian colleagues. The intern can develop communication, business and planning skills, have broad insight into regional environmental and scientific issues,

improve their professional language skills, and gain a good introduction to the conduct of international relations. The intern's support will help ESTH broaden our outreach, planning and research capabilities.

How to apply

Submit your application form (obtained from your university) along with your CV, Statement of Interest, and Certification of active student status to the Human Resources Office at the U.S. Embassy, Szabadság tér 12. 1054, Budapest or to budapestinterns@state.gov.

Closing date: 3 November
2024