

DATA PROTECTION NOTICE

PPCU Faculty of Humanities and Social Sciences
Student Service Centre, Psychological Support

Pázmány Péter Catholic University pays particular attention to ensuring that, in the course of its data processing activities, it complies with Regulation (EU) 2016/679 of the European Parliament and of the Council (hereinafter: the GDPR), Act CXII of 2011 on the right to informational self-determination and freedom of information (hereinafter: the Information Act), other relevant legislation, and the data protection practices established in the course of the activities of the National Authority for Data Protection and Freedom of Information (hereinafter: NAIH).

Name of the data controller:

Pázmány Péter Catholic University

Authorised representative: Dr Géza György Kuminetz, Rector

Institutional identification number: FI79633

Registered office: 1088 Budapest, Szentkirályi utca 28.

Tax number: 18055342-2-42

Telephone: +36 (1) 429-7200

Website: www.ppke.hu

Name of Data Protection Officer: Dr Wenke Max Bruno

Contact details: dpo@ppke.hu

Pázmány Péter Catholic University uses the Microsoft Forms platform for the technical processing of applications; therefore, the operator of Microsoft Forms is classified as a data processor in the processing of your data.

Name of the data processor:

Name: Microsoft Magyarország Kft.

Registered office: 1031 Budapest, Graphisoft Park 3.

Telephone: +36 (1) 437 2800

The data processor's privacy notice regarding data processing can be accessed via the following link:
<https://privacy.microsoft.com/hu-hu/privacystatement>

Scope of personal data processed, purpose and legal basis of data processing:

Scope of data processed	Purpose of data processing	Legal basis for data processing
Your name, email address, Neptun code, gender, age and signature.	To support the administrative activities necessary for participation in the programme and to ensure communication.	Your consent pursuant to Article 6(1)(a) of the GDPR.
Data relating to your studies, such as your degree programme, the year in which you became a student, and your level of study.	To support the administrative activities necessary for participation in the programme and to ensure communication.	Your consent pursuant to Article 6(1)(a) of the GDPR.
A brief description of the problem you are experiencing, as well as your responses to the GAD-7 and PHQ-9 questionnaires you have completed.	To understand the condition, you are experiencing.	Your consent pursuant to Article 6(1)(a) of the GDPR.

The rights of data subjects and their options for enforcing those rights:

The data subject has the right of access and is therefore entitled to access information regarding which of their personal data the University:

- which of their personal data,
- for what purposes and on what legal basis,
- from which sources it has been collected,
- how long the University stores this data, or what circumstances influence the duration of storage,



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Institution ID: FI79633
1 Mikszáth Kálmán tér, 1088 Budapest

- what rights, options and remedies the data subject has during the complaint-handling process,
- to which of the University's data the University has granted access, to whom and when,
- and to whom and when the University has transferred personal data.

Under Article 16 of the GDPR, the data subject has the right to have inaccurate (incorrect or incomplete) data concerning them rectified or corrected.

Under Article 17 of the GDPR, the data subject has the right to have their personal data erased if:

- the personal data is no longer necessary for the purpose for which it was collected,
- in the case of data processing based on consent, the data subject withdraws their consent and there is no other legal basis for the processing,
- the personal data has been processed unlawfully,
- the personal data must be erased to comply with a legal obligation.

The personal data being processed will not be erased if the processing is carried out:

- the fulfilment of a legal obligation,
- the performance of a public task or the exercise of official authority,
- the establishment, exercise or defence of legal claims,
- facilitating the exercise of the freedom of expression or the right to information,
- archiving in the public interest, scientific and historical research or other statistical purposes (in anonymised form).

In the case of data processing based on consent, the data subject has the right to withdraw their consent at any time without giving any reason, in accordance with Article 7(3) of the GDPR (right to withdraw consent). Withdrawal must be made in writing or in the same form in which consent was given. Withdrawal does not affect the lawfulness of data processing carried out prior to withdrawal.

In the case of automated (electronic) data processing based on consent or carried out for the purposes of performing a contract, the data subject is entitled, as set out in Article 20 of the General Data Protection Regulation, to receive the personal data concerning them which they have provided in a commonly used electronic format, or to request that the University transfer such data to another data controller (right to data portability).

In the case of data processing carried out for the performance of a public task or in the exercise of official authority, or where such processing is based on a balancing of interests, the data subject has the right to object to the processing on grounds relating to their particular situation (right to object). Pursuant to Article 21 of the GDPR, the University may no longer process personal data unless it demonstrates that the processing is justified by compelling legitimate grounds which override the

data subject's interests, rights and freedoms, or which relate to the establishment, exercise or defence of legal claims.

The data subject may exercise their rights free of charge by contacting the Data Protection Officer. In most cases, the exercise of the data subject's rights requires identification of the data subject, whilst in certain cases (e.g. exercising the right to rectification) additional data may be required for verification purposes. The University shall decide on a request to exercise the data subject's rights within one month at the latest. If necessary, taking into account the complexity of the request and the number of requests, this deadline may be extended by a further two months; the data subject will be informed of the extension within one month.

Duration of data processing:

The data controller will erase your personal data within five years of the event. The data controller will immediately erase the data of those individuals who withdraw from participation before the start of the event.

Data security measures:

The data controller shall take all necessary measures to ensure the secure processing and storage of data. The data processed is hosted in a highly available, reliable, dedicated server environment. Physical security is ensured by 24-hour security guarding, an electronic access control system and a CCTV surveillance system.

A detailed description of the data security measures is set out in the Privacy and Data Security Policy of the Pázmány Péter Catholic University.

The data subject's options for lodging a complaint and seeking redress:

You may submit a complaint regarding the processing of your data via any of the contact details of the data controller's data protection officer. If you wish to lodge a complaint by post, you may do so by sending a letter addressed to the data controller's data protection officer at the University's registered office.

If you consider that your rights have been infringed in connection with the processing of your personal data, or that there is an imminent risk of such an infringement, you may contact the National Authority for Data Protection and Freedom of Information (mailing address: 1363 Budapest, PO Box 9; telephone: +36 (1) 391-1400; email: ugyfelszolgalat@naih.hu; website: www.naih.hu).

In the event of a breach of your data protection rights, you are entitled to take legal action; you may, at your discretion, bring proceedings before the competent court in your place of residence or place

of stay. A list of courts and their contact details can be found at the following link:
www.birosag.hu/torvenyszekek