

Absence limit max. absence limit allowed: 5x45' (= 25 % of the twenty 45-minute-classes) Absence beyond the allowed limit shall incur exclusion from the course. In case you seem to have contracted corona virus and cannot come to class, but have already used your absences, please notify me via email.

Homework - You will receive all the homework assignments at the beginning of the term, so you may and are welcome to submit them any time before the deadlines, but not beyond them.

(1) **Topical hw. exercises** first emailed to you. When you have completed the exercises, email the list of your answers to your teacher (greschem@gmail.com) in 'word doc' format (!!not pdf, nor photos). This hw. will not be graded, only marked. Upon receipt of your homework your teacher will send you a reply message. Should no reply message arrive, please, resend the homework. **Please, observe the homework deadlines and see note on late submissions below.** Marked homework will be returned at the same time to all the students after the deadline has expired so that no copying may occur.

(2) **Essay homework:** Spend **altogether 75 minutes** writing your opinion essay (**300-350 words**) **on paper handwritten in ink.** This is to ensure that you practise essay writing in circumstances you will face in the proficiency exam. Please, find the choice of essay titles below the chart. You **must not** use any printed or internet help when writing your essay, but should rely solely on your own knowledge. When you have finished your essay add a declaration of not having used any printed or internet source and having stayed within the time limit, then sign it. Send a scanned or photographed version of your handwritten essay to your teacher via email. If plagiarism is detected your grade will be a '1'.

(1)-(2) **Late submission** - Each late homework submission within one week of the deadline shall incur 0.20 off the end of term average. Homework or an essay submitted beyond one week of the deadline shall no longer be accepted and shall incur 0.5 off the end of term average.

(3) **Preparing for Vocabulary Tests 1 and 2** You will have to prepare for Vocab. in Use Tests 1 and 2. See details on which units to study in the chart below. Make sure you use the 2nd edition of the McCarthy-O'Dell book specified below. A test not written due to absence in one seminar shall be written in the next. When remaining unwritten it will automatically be graded a '1'.

End of term grade will be computed from the average of the **'Voc. in Use Test 1'** and **'Voc. in Use Test 2' grades**, and **the opinion essay grade.** (The essay evaluated and scored according to the exam criteria will be upgraded by one grade relative to the grade you would receive in the exam.)

Book(s) to use in preparation for the 'Vocabulary in Use' tests:

- (1) **Michael McCarthy, Felicity O'Dell: English Vocabulary in Use Advanced, 2nd Edition, Cambridge University Press**
- (2) Michael McCarthy, Felicity O'Dell: Test Your Engl. Vocab. in Use Advanced with answers, 2nd Edition, Cambr. U.P.

Date/ No. of Classes Room number	Grade to be obtained, test to be written	In class	Homework
Febr. 27th Saturday 8:30-12:30 (5x) Sophianum Room 104		Health and Lifestyles	(1) prepare for 'Voc.in Use Test 1' on Units <i>16, 17, 22,50, 51, 52, 53</i> (2) By .the evening of March 7th submit hw. 'Health exs' by email
March 13th Saturday 8:30-12:30 (5x) Sophianum Room 104	write Voc. in Use Test 1	Health and Lifestyles	(1) Write the opinion essay as prescribed in the essay guidelines and submit it by March 21st legibly handwritten, sent as a scanned file or as a photo. (2) Prepare for 'Voc.in Use Test 2' on Units <i>15, 18, 19, 20, 21, 23, 36</i>
Apr.17th Saturday 8:30-12:30 (5x) Sophianum Room 104	write Voc. in Use Test 2	Arts and Entertainment	By the evening of April 25th submit hw 'Arts.exs' by email
May 8th Saturday 8:30-12:30 (5x) Sophianum Room 104		Arts and Entertainment	

Essay topics to choose one from:

- 1 Computers make us smarter. Do you agree?
- 2 Advertising can be considered to be a modern form of art. Do you agree?
- 3 Adults should be obliged to help their elderly parents financially. Do you agree?