

Thesis – Final Exam

Deadline for thesis submission: 15 April 2019

Submit your thesis to your respective registrar at your department during opening hours.

Opening hours on 15 April 2019:

Piliscsaba	Budapest/Sophianum	Budapest/Tárogató út	Esztergom
9:00 – 12:00	9:00 – 12:00	9:00 – 12:00	
13:00 – 18:00	13:00 – 18:00	13:00 – 18:00	9:00 – 12:00

Students studying in Esztergom can submit their theses in the Piliscsaba campus between 13:00 and 18:00.

Please note that handing in your thesis does not automatically sign you up for the closing exam! You need to register for it separately!

Final exam registration window is open from Thursday, 25 April 2019, 9:00 to Wednesday, 1 May 2019, 12:00.

Thesis Submission

- Please note that to submit your thesis you have to comply with 17. § of complementary departmental regulations to the Code of Studies and Exams. Please note that you are also required to complete a thesis registration form. *Link*
- Students must submit their theses electronically in PDF format in Neptun as well as in print, properly bound. Electronic submission has to precede the printed copy. Make sure the file name contains your name, faculty code, name of your program and the name of your supervisor.
- A plagiarism declaration to confirm that the thesis is your own work, sources are clearly and appropriately referenced, and a confirmation that it has not been submitted elsewhere as a thesis must be incorporated in the printed version. *Link*
- Your thesis must be accompanied by an original copy of confirmation for thesis submission signed by your supervisor. *Link*
- How to upload your thesis in Neptun:
Click on 'Studies' then choose 'Degree Thesis/Thesis Application' and 'Thesis Application'. Type in the name of your thesis and upload it. If the upload is successful, you will get a system message and you can open the file in Neptun. Your uploaded thesis cannot be deleted from Neptun.

Deadlines for the 2nd semester of the 2018/2019 academic year

Thesis submission: **15 April 2019**

Final exam: **from Thursday, 25 April 2019, 9:00 to Wednesday, 1 May 2019, 12:00**